

ARIZONA GEOGRAPHIC INFORMATION COUNCIL

Executive Management Board Meeting Minutes April 4, 2002

I. Call to Order. The Council was called to order at 1:35 p.m. by Jana Hutchins, AGIC President. A count of Board Members established that a quorum was present. (See attached list of Board Members present).

II. Budget Update. Gary Irish, acting as an Alternate Representative for Lynn Larson, reported on the status for the AGIC and AGIC Conference Budget. Gary reported that as of February that \$20,000 had been transferred from the AGIC Conference to the AGIC budget account. An additional \$200 had been received in member dues. The AGIC Conference account showed a balance of \$7012.07 to be used for costs associated with holding the AGIC Annual Conference as approved by the Conference Committee.

III. Approval of Minutes of the January 10, 2002 Board meeting. Jana Hutchins requested a motion to approve. Motion made by Sally Powers. Seconded by Timothy Smothers. Motion was approved unanimously.

Action Item: January 10, 2002 Minutes approved.

IV. Subcommittee Reports: Annual Plans and Membership Updates. Jana Hutchins stated that after a review of the Strategic Plan, she and committee chairs decided to change the term "Subcommittees" to "Committees". From now on the existing Subcommittees will be called Committees. The Committees Chairs have met twice as a group and have developed revised Goals and Objectives.

Each of the Committees gave a brief report on the development of their draft Goals and Objectives. These Goals and Objectives will be refined and presented for approval at the next Board Meeting in August.

The following are the current list of Committees, their Chairs and brief comments regarding each committee.

A. Administration and Legal (A&L) Committee: Tim Smothers
Jana Hutchins reported on behalf of Tim that the A&L Committee was involved in many activities as they related to other activities and was primarily focusing on developing an AGIC Portal. The Portal is an opportunity to develop an application that requires administrative procedures to be developed regarding standards and access to data.

B. Conference Committee: Sally Powers and Gene Trobia
Sally and Gene reported that the AGIC 2002 Annual Conference is recommended to be held at the Mesa Sheraton Hotel August 5-7. The conference would have a day of workshops on

Monday, August 5 and two days of General Sessions and presentations on Tuesday and Wednesday, August 6&7. Sally and Gene briefly discussed the new selection procedures developed by the Procurement Department. Several valley hotels were considered and the Sheraton Mesa had the room, availability and lowest prices. Sally requested a motion to approve the location of the Sheraton Mesa for the 2002 AGIC Conference. Rick Harrington made a motion to approve the selection. Gregg Tuttle seconded the motion. The motion passed unanimously.

Action Item: The AGIC Conference Committee will contract with the Sheraton Mesa Hotel to plan and conduct the AGIC 2002 Conference.

C. Education Committee: Shea Lemar

Jana Hutchins reported for Shea. Shea is implementing the goals and objectives she presented at the last Board meeting.

D. Imagery Committee: Tom Sturm

Tom reported that the Imagery Committee would focus on statewide orthographic imagery. Much of the current work is focused on completing a statewide data set of Digital Ortho Quarter Quads (DOQQs) of Arizona. Future activities include update the DOQQs and integrating local imagery as possible.

E. Outreach Committee: Santiago Garcia (formerly the Information Exchange Subcommittee)

Santiago reported that the Outreach Committee had produced a new brochure highlighting the purpose and accomplishments of AGIC. He also reported that the committee will look at identifying and proposing new members for the AGIC Board and developing programs and materials so that AGIC could develop opportunities with other organizations.

F. Parcel Identification Committee (PIC): Gregg Tuttle and Gene Trobia (formerly the Parcel and Administrative Boundary and Geodetic Control Working Groups)

Gene and Gregg reported that the committee would make a concerted effort to involve the Arizona Survey community in its activities. The name change was made as a concession to the issues of surveyors regarding the location determination of parcels and boundaries. These types of issues will be discussed with surveyors and GIS representatives. Geodetic Control will be included in this committee because of the commonalities of using survey control to map parcels. This group will meet in the future to further develop their goals and objectives.

G. Technology Committee: Gary Irish and Victor Gass

Gary and Victor reported that the Technology Committee will work on a Demonstration Project to develop an Enterprise GIS between several AGIC agencies. The project will involve integrating databases from the departments utilizing the MAGNET and developing an application to utilize the data. The Demonstration Project is still in initial planning stages.

H. Transportation: Jami Garrison

Jami stated that the committee would continue the efforts of the Transportation Subcommittee and meet to develop its goals and objectives.

I. Homeland Security: Sharon Nicholson and Kathy Hassett

Sharon and Kathy reported that they would organize a Homeland Security group and work on goals and objectives. One of their first activities is writing a grant proposal to acquire resources to develop a Critical Infrastructure data base. They will be working with the State Cartographer's Office, and others, to develop and program.

V. Jana made a brief presentation on the new draft of the AGIC Strategic Plan. It is a document in process and it will be posted on the AGIC web site for review and comment.

VI. AGIC Portal

Jana reported that an AGIC Portal was under development in cooperation with the Administration and Legal Committee and the State Cartographer's Office. The portal is intended to provide access to geographic data. The portal is in preliminary design phase. Information will be presented to the Board as the portal is developed.

VII. GIS and Surveyor Activities

Gregg Tuttle reported that Arizona Professional Land Surveyors (APLS) is involved in activities to create an umbrella organization for surveyors, photogrammetrists, geodesists, and GIS in Arizona. Ron Platt, City of Tucson, proposed the creation of a Geospatial Committee to examine the possibility of creating a new organization. Gene stated that as GIS is used more for official purposes, the need increases for surveyors to be involved to create accurate basemaps. Gregg stated that state statutes are vague and not were not intended to cover current technology. He suggested GIS practitioners consider certification and work with the state Board of Technical Registration. The Administration and Legal Committee will work with the Parcel Identification Committee and the State Cartographer's Office on these issues.

VIII. GILS and GTC Arizona Executive Conference Notification

Jana reported that there are two conferences to be held that involve geospatial activities. Dates and details regarding the conferences will be posted on the AGIC web site.

IX. National States Geographic Information Council (NSGIC) Report

Gene reported that NSGIC had just completed a survey of states regarding GIS functions and activities. The survey is being compiled into a State Profiles report and tables are being developed to look at state's strengths and weaknesses relating to implementing state GIS.

NSGIC is proposing to conduct a Study Model for state coordinators and state coordinating groups to identify roles and purposes.

NSGIC has been invited to be on the Geospatial One Stop Board as one of three state associations to determine how to geospatially enable digital data for E-Gov applications.

X. FGDC Cadastral Committee Report

Jason Howard reported on the activities of the FGDC Cadastral Committee. The committee is identifying new cadastral content standards. They are in the process of specifying Core Data, as a basic data set, and Core Plus Data which contains additional attributes that may be useful to more fully meet cadastral business model requirements. The attempt is to use Core

as a fundamental model that would allow cadastral data to be shared between organizations. The Cadastral Committee will conduct several Pilot Projects to test the feasibility of its Core Data Model.

XI. Miscellaneous Announcement

Jana reported that Jami Garrison (ADOT), Rick Harrington (SAGIS) and Bob Hetzler (BIA) had been appointed, by the Governor's Office, to the AGIC Board.

XII. Call to the Public.

No items.

XIII. Next Meeting and Location.

The next AGIC Board meeting will be held August 6, 2002 at 1:30 p.m. and be held during the AGIC 2002 Annual Conference at the Mesa Sheraton Hotel.

Adjourn: Motion to adjourn forwarded by Jami Garrison and seconded by Rick Harrington. Approved unanimously. Meeting adjourned at 3:43 p.m.